



The Chinese Rhenish Church Hong Kong Synod

Rhenish Nursery / Kindergarten

### Application Guide

For applicants applying to 2025- 2026 academic year

#### Application Procedure

1. Methods of application 1 : Completed application forms should be submitted to school in person or by post.

- ◆ All the blanks in the application form **MUST BE COMPLETED**, and attached with child's recent photo, copy of birth certificate
- ◆ Please submit the form together with three self-addressed and child-name-stated envelopes and each affixed with \$2.2 postage stamp. (Please ensure sufficient postage or your application will be disregarded.)
- ◆ *Only considered hard copy application, soft copy like CD or email would not be considered*
- ◆ For fairness issue, the application will only be activated when children have to be over 1 year old parents have submitted all the above information

#### Methods of application 2 : Online Admission

- ◆ Before completing an online application form, please prepare the scanned copy of Student Photo (format: jpeg, jpg, png; size: 10MB) and Birth Certificate (format: jpeg, jpg, png, pdf ; size:10MB).
  - ◆ Complete the "Online Application Form"
  - ◆ After completing the application procedure, parents will receive a confirmation letter.
  - ◆ Our school will inform parents of the required documents and interview arrangement by email later.
2. You will receive an application number after two weeks of your submission. Please note down your application number for future reference.
3. Application Deadline: K1—25<sup>th</sup> October, 2024 (Fri)  
N1—25<sup>th</sup> October, 2024 (Fri)
- ◆ Count as the postmark date
  - ◆ Subsequent Round Application Date: Starting from 11<sup>th</sup> November, 2024(Mon)
  - ◆ Admission assessment **may not** be arranged if the application form is submitted after the deadline which would be 11<sup>th</sup> November, 2024.

#### Interview Details

1. Interview Date: K1—2<sup>th</sup> November, 2024 (Sat)  
N1—2<sup>th</sup> November, 2024 (Sat)
- ◆ For the interview arrangement details, parents will receive information two weeks before interview dates by mail.
2. Interview Format:

- ◆ Group and/or individual interviews will be arranged
- ◆ Parents should accompany their child for the interview
- ◆ Interview will be conducted mainly in Cantonese
- ◆ Please contact us at 2790 2765 if interpretation / translation service is required during the interview with non-Chinese speaking (NCS) applicants. We also allow NCS parents and children to be accompanied by a Chinese speaking relative/friend during the interview to facilitate communication.

**3. For fair admission opportunity, all qualify applicants will be arranged for interview**

- ◆ Interview will be arranged for children who are at least 2 years old on or before 1<sup>st</sup> September 2025 only
- ◆ Children who absent for the interview without any notification in advance will have their school places surrendered
- ◆ If there is still no notification for an interview by the end of May 2025, the application will be considered as the waiting list

**Admission Criteria**

- ◆ Child's performance in the interview
- ◆ Sibling(s) studying in the school will be in priority
- ◆ Parent(s) or sibling(s) being a graduate of the school will be in priority
- ◆ The needs of family for full day early childhood education service will be consider

*\*\*Children who study in the school will be first considered.*

*\*\*As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.*

**Announcement of Admission Results**

We will inform parents of the K1  
N1 admission results before 15<sup>th</sup> November 2024 by post.

**Registration Arrangements (For K1 Only)**

1. Successful applicants: Parents should complete the registration procedures for their child from 2 to 4 January 2025 ("Centralised Registration Dates") by submitting the "2025/26 RC" / "AP" to the Nursery and paying the registration fee.
2. Applicants on the waiting list: Nursery will inform parents by post, Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the "2025/26 RC" to the nursery/kindergarten and pay the registration fee.
3. Please be reminded that if parents cannot submit the "2025/26 RC" during registration, the nursery/kindergarten may not be able to complete registration for their child. Hence, parents are required to submit application for Registration Certificate to EDB within the specified period.
4. The registration fee for 2025/26 K1 place is HK\$1500. Should parents allow the child to stay at the school, any payments over drafting the said amount will be refunded to them via cheque. Should parents decide to change school after registration, please notify the KG in writing. The nursery/kindergarten

will return the “2025/26 RC” but the registration fee will not be refunded. Upon obtaining the “2025/26 RC”, the nursery/kindergarten will no longer keep the school place for child.

Remarks:

The registration fee for 2025/26 full day nursery is HK\$1500, and for half day the fee is HK\$970. (This only applies for the nursery classes.) If the parents wish their child to continue to stay at the school, the first monthly payment will be subtracted the amount of registration fee paid and the remaining sum will need to be paid thereafter. If parents decide to withdraw after registration, parents shall contact the school in written form, but the registration fee will not be refunded and the nursery/kindergarten will no longer keep the school place for child.

**Enquiry**

Our telephone no: 2790 2765

Our e-mail address: [info.stc@ppe.rhenish.org](mailto:info.stc@ppe.rhenish.org)

Our website: <http://stc.ppe.rhenish.org/>

**Leaflet on "Admission Arrangements for K1 Classes in Kindergartens for the 2025/26 School Year"**

Versions: [English](#) , [Traditional Chinese](#) , [Simplified Chinese](#) , [Bahasa Indonesia](#) , [Hindi](#) , [Nepali](#) , [Punjabi\(Indian\)](#) , [Tagalog](#) , [Thai](#) , [Urdu](#) , [Vietnamese](#)